

ASI Student Government Vacant Position Appointment Policy

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PURPOSE

Vj g'r wtr qug'qh'vj ku'r qrlē { 'ku'vq'ctvkwrcvg'c'fck. 't'cpur ctgpv."cpf 'ko r ctvkn'r tqeguu'cpf 'r tqegf wtg" hqt 'CUK'r gtuqppgn'chcku'kp'tgi ctf u'vq 'CUKUwf gpv'I qxgtpo gpv'r qukkqpu'gŃ ŃDqctf "qh'F kt gevqt" r qukkqpu.'Ugpcvg'r qukkqpu.'Eqo o kwgg'r qukkqpu+ŃVj ku'r qrlē { 'y kn'gputg"eqpukvge { ."cpf 'y kn' o gti g'cpf 'uwr gtugf g'vj g'hqmy kpi 'r qrlēgu<

"

- CUKUwf gpv'I qxgtpo gpv'Xcecpv'Rqukkqpu'Cr r qkvo gpv'Rtqeguu'Rqrlē { "
- CUK'Rqrlē { "qp'Ugpcvg'Cr r qkvo gpv'
- Rqrlē { "qp'P qo kpcvkp"cpf "Ugrgevkp'hqt 'CUKEj ckt 'vq'vj g'Dqctf "qh'F kt gevqtu"

"

Vj ku'r qrlē { 'cnuq'clo u'vq'ckf 'vj g'CUKGz gewlxg'Xleg'Rtgukf gpv'Ej lgh'qh'Uchh'cpf 'vj g'CUK' Rgtuqppgn'Eqo o kwgg'hqt'vj g'r tqegf wtg'cpf 'r tqeguu'hqt'tgetwkkpi .'kpvgtxky kpi .'cpf 'cr r qkvo kpi " xcecpv'CUKUwf gpv'I qxgtpo gpv'r qukkqpuŃ'

"

DEFINITIONS

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ASI Student Government

Vgto 'r tko ctkŃ { 'wugf 'y j gp'tghgttkpi 'vq'dqyj 'vj g'CUK' Dqctf "qh'F kt gevqtu'cpf "Ugevkq"

- Uwf gpw'o wuv'j cxg'eqo r rvgf "c"o kplw wo "qh'qpg'cecf go ke'vgo "cv'EUWGD."cpf "uj cm' cf j gtg'vq'vj g"Minimum Qualifications For Student Office Holders"cu'ur gekhgf "d{ 'vj g" EUWEj cpegmqtu'Qhleg0
- O wuv'dg'lp'i qaf 'uwpf lpi 'y kj 'vj g'wpxgtukv' *g0 0'cecf go ke.'hpcpekn"cpf 'lwf lekcn0
- O wuv'pqv'dg'c'r tgxkqwn' 'xqvgf "qhh'qt"ucpev'kqpgf "o go dgt.'y j q'y cu'gri kdr'ht'tgo qxcn" qh'vj g'CUKUwf gpv'I qxgtpo gpv'qt"ceqo o kwgg0
 - Vj ku'y qwf "cr r n' "hqt"o go dgtu'f wtkpi 'vj g'r tgxkqwu'qt'ewttgpv'cecf go ke' { gct0
- O wuv'eqo r rvg'cp'cr r rdecv'qp'xk'Dc{U{pe' *ugg'CVVCEJ O GP V'K: "qt"qy gt'f gvgto kpgf " qprkpg'uqhw ctg'r rchqto " *g0 0I qqi r g'Hqto u+ "cpf 'uwo k'k'd{ 'vj g'f gcf rkp'ugv'd{ 'vj g" CUKGzgewkxg'Xleg'Rtgukf gpv'Ej kgh'qh'Ucht0
 - Vj g'r quk'qp'cr r rdecv'qp'u+ 'uj cm'tgo clp'qr gp'wv'k'hmgf 'y kj 'r tkqt'k' 'i kxgp'vq" cr r rdecv'qpu'eqo r rvgf "d{ 'vj g'f gcf rkp'f gvgto kpgf "d{ 'vj g'CUKGzgewkxg'Xleg" Rtgukf gpv'Ej kgh'qh'Ucht0

Guidelines & Requirements:

- Cr r rdecv'qp'u+hq'vj g'CUKUwf gpv'I qxgtpo gpv'r quk'qpu'o wuv'dg'r wdrlek gf "xk'uqelcn' o gfk.'vcdkpi . 'fktgev'qwtgcej . "qt"d{ 'y j cvxgt"o gcpu'vj g'CUKXleg'Rtgukf gpv'qh" Eqo o wplecv'qpu'qt'vj g'CUKEqo o wplecv'qpu'f gr ctvo gpv'f ggo u'tgcuqpcdr0
- Cr r rdecv'p'u'o wuv'uwo k'c'eqo r rvgf "cr r rdecv'qp'xk'Dc{U{pe0
- Gri kdk'k' 'ej gem'o wuv'dg'eqo r rvgf "dghqg'dgkpi 'ecmgf "hqt"cp'kp'vtxkgy "tghgt"vq" [kp'vtxkgy "I wk'gk'p'u0](#)

Interview Guidelines

- Cr r rdecv'p'u'o wuv'dg'cxck'cdng'hq'cp'k'p/r gtuq'kp'vtxkgy 0C"r j qpg'qt'xk'gq'ecm'kp'vtxkgy " o c{ "dg'r gto kwgf "kht'gs wugf "d{ 'vj g'ecpf kf cv'qt'vj g'kp'vtxkgy "eqo o kwgg0
 - F wtkpi 'vj g'wwo o gt'vgo . "cm'kp'vtxkgy u'uj cm'vcng'r rneg"qxgt"c'xk'gq'ecm0
- Vj g'kp'vtxkgy "o wuv'hgcwgtgQ

Xleg'Rtgulf gpv'qh'Hlpcpeg IEHQ.'CUKXleg'Rtgulf gpv'qh'Wpkxgtukv' 'Chcktu.'cpf 'CUKXleg'
Rtgulf gpv'qh'Ego o wplecvkqpu.'CUKEj ckt0'

o "

o Vj g'kpvgtxkgy 'Ego o kwgg'y km'eqpf we'kpvgtxkgy u.'cpf "o clpvckp"vj g'tcpur ctgpn'
kpvgtxkgy 's wgvkqp'uetkr v*ugg'CVVCEJ O GP V'KK"

o Fguki pggul'ht'vj g'kpvgtxkgy 'Ego o kwgg'o c{ 'dg'wkk gf 'cu'pggf gf 0'

o Rgt'vj g'CUKUgpcvg'Eqpukwwkqp.'Ctvleng'KK'Ugevkqp'4⁵. 'vj g'kpvgtxkgy 'Ego o kwgg'
ht'kpvgtxkgy u'tgi ctf kpi 'r qukkqp'qh'vj g'CUKUgpcvg'uj cm'dg'eqo r qugf 'qh'vj g'CUK
Rtgulf gpv'EGQ.'CUKGzgewkxg'Xleg'Rtgulf gpv'Ej kgh'qh'Uchh'cpf 'CUKXleg'
Rtgulf gpv'qh'Wpkxgtukv' 'Chcktu0'

- O go dgtu'qh'Xg'kpvgtxkgy 'Ego o kwgg'o c{ 'pqv'f kumug'cp{ 'kphqto cvkqp'r gt cvkpi "v'cp{ "
ecpf kf cvg.'qt'vj g'kpvgtxkgy 's wgvkqp'uetkr u'v'cp{ "o go dgt'qwkuf g'qh'vj g'kpvgtxkgy kpi "
Ego o kwgg'r tkqt"v'c'tgeqo o gpf cvkqp0"

"

Disqualification:

Gri kdr'ecpf kf cvgu'o c{ 'pqv'eqpcev'o go dgtu'qh'vj g'kpvgtxkgy 'Ego o kwgg'dghqtg'qt'chgt'vj g'
kpvgtxkgy 'ht'cp{ 'kuki j v'qp'vj g'kpvgtxkgy 'kugri'qt'f gvku'cdqw'qj gt'ecpf kf cvgu.'cu'vj ku'o c{ 'hgcf "
v'cp'cwqo c'le'f kus wch'ecv'kqp'htqo 'vj g'r qukkqp0J qy gxgt.'c'ecpf kf cvg'ecp'ugpf 'c'vj cpm'q'w'
go ckiqt'cum'ht'hgfdcen'cdqw'vj gk'r gthqto cpeg'chgt'vj g'kpvgtxkgy 0'

"

ASI CHAIR

"

Background

Hmqy kpi 'vj g'tghgtgpf wo "j grf 'F gego dgt'5/6.'4237.'vj g'r qukkqp'qh'CUKEj ckt"v'vj g'Dqctf 'qh'
F kt gevqtu'y cu'gucdrkij gf 0'

"

Procedures

Vj g'lp eqo kpi 'CUKGz gewkxg'Eqo o kwgg."cu"vj g'cev kpi 'CUKDqctf "qh'F kt gevqtu"qxgt "vj g'Uwo o gt" vgt o .y kn'eqpf wev'lpvgtxkgy u'hqt"vj g'Ej ckt'r qukxqp0"

Vj g'CUKGz gewkxg'Xleg'Rt gukf gpvEj kgh'qh'Uchh'y kn'r tqxkf g'lpvgtxkgy "t guwnu"vq"vj g'Rgtuqppgn" Eqo o kwgg0Vj g'CUKRgtuqppgnEqo o kwgg'y kn'f kuewu"ecpf kf cvgu."cpf "o cng"ct'geqo o gpf cvkqp" vq"vj g'CUKGz gewkxg'Eqo o kwgg0Vj g'CUKGz gewkxg'Xleg'Rt gukf gpvEj kgh'qh'Uchh'y kn'vj gp" r tguvpv'vj g'CUKRgtuqppgnEqo o kwgguø'tgeqo o gpf cvkqp"vq"vj g'Dqctf "qh'F kt gevqtu0Vj g'CUK' Ej ckt'y kn'dg"grgevgf "d{ "c"vy q/vj kf u'o clqtkv\ "xqvø"*Ct vkneg"XK'Ugevkqp"4+"qh'vj g'CUKGz gewkxg" Eqo o kwgg'f wtkpi "vj g'Uwo o gt"vgt o 0"

SENATE APPOINTMENT

"

Background

Vj g'Ugpcvqtu'y km'dg'cr r qkpwgf "d{ "c'y q/vj kf u'o clqtkv{ 'xqvg'*Ctvleng"KK'Ugevkqp"4h# "qh'yj g'CUK
Dqctf "qh'F ktgevtu0'
"

VACANCIES

Background

Rgt'yj g'CUKD{ rvy u.'Ctvleng'XK'Ugevkqp'7d'. 'cr r qkpw gpw'htq'xcecpv'r qukkqpu'uj cm'dg'o cf g'lp"
ceeqtfcpeg'y kj "yj g'CUKRgtuqppgn'Ego o kvggau'lpvgtxlgy "r tqegu0'
"

Guidelines & Requirements:

- Cr r rdecvkqp'htq'yj g'xcecpv'r qukkqpu'uj qwf "dg'tgrgcugf "cu'uqpp"cu'yj g'r qukkqpu'dgego gu"
xcecpv."dw'pq'rvgt'yj cp'7"dwukpguu'f c{ u'chvgt'yj g'xcecpv{ 0'
"

Process

Hqmqy kpi "yj g'xcecpv{ "qh'cp{ 'CUKUwf gpv'I qxgtpo gpv'r qukkqpu.'CUKuj cm'r wdrkq g'yj g'xcecpv"
r qukkqpu"vq'cm'grki kdrq'uwf gpw'htq'c'o kpk wo "qh'qpg'y ggm"qt'ugxgp"dwukpguu'f c{ u.'r tkqt"vq"
eqpf wvki "lpvgtxlgy u'vq'hkm'yj g'xcecpv'r qukkqpu'0Vj g'xcecpv'r qukkqpu'cr r rdecvkqp'uj cm'tgo clp"
qr gp'wpki'yj g'cr r rdecvkqp'f gcf rpg'f gvtgto lpgf "d{ "yj g'CUKGz gewkxg'Xleg'Rtgukf gpv'Ej kgh'qh"
Uchh"qt'wpki'yj g'r qukkqpu'ku'hmgf 0'
"

Procedures:

Vj g'CUKGz gewkxg'Xleg'Rtgukf gpv'Ej kgh'qh'Uchh'y km'r tqxkf g'lpvgtxlgy "t guwuu"vq'yj g'CUK'
Rgtuqppgn'Ego o kvgg0Vj g'CUKRgtuqppgn'Ego o kvgg'y km'f kwuu'ecpf kf cvgu.'cpf 'o cng'c"
tgego o gpf cvkqp"vq'yj g'CUKDqctf "qh'F ktgevtu0'Vj g'CUKGz gewkxg'Xleg'Rtgukf gpv'Ej kgh'qh'Uchh"
y km'yj gp'r tguvpyj g'CUKRgtuqppgn'Ego o kvggu'tgego o gpf cvkqp"vq'yj g'CUKDqctf "qh'F ktgevtu0'



Background

Rgt 'j g'CUKD{ rny u.'Ct vleg'KZ³². 'ct vewr vgu'j g'ucpf kpi 'eqo o kvggu'qh'CUKOVj g'*Resolution to Grant the Appointment Authorities to the ASI Personnel Committee*³³. 'f ghtu'cpf 'cwj qtk gu'j g'CUKRgtuqppgn'Ego o kvgg'j g'or qy gt'q'cr r qkp'cv/rcti g'uwf gpw'vq'CUK'eqo o kvggu.'Cecf go ke' Ugpcv'eqo o kvggu.'cpf 'cm'qj gt'eco r wu/y kf g'eqo o kvggu

"



Background

Rgt 'j g'CUKD{ rny u.'Ct vker'KZ . 'ct vewr vgu"j g"ucpf kpi "eqo o kvggu"qh'CUK0Vj g"Resolution to



Guidelines and Requirements

- CUKUwf gpvI qxgtpo gpvQhlegtu."cu'f grgi cvgf "d{ 'vj g'CUKGzgewkxg'Xleg"
Rtgukf gpvEj kgh'qh'Uchh'uj cml'ugt'xg'qp'wpxgtukf 'y kf g'eqo o kwgg'cu'vj gkt'ercuu'cpf "
y qtm'cxck'cdk'k' 'cmqy u'vj go "vq"
- Uqo g'CUKUwf gpvI qxgtpo gpvQhlegtu'o c{ "crtgcf { "dg'f grgi cvgf "vq'c'wpxgtukf 'y kf g'
eqo o kwgg'd{ 'vj g'CUKD{ rcy u."Ugpcvg'Eqpukwkwqp."qt'Cf o kpxutcvkxg'O cpwcn'
- Vj g'pwo dgt'qh'wpxgtukf 'y kf g'eqo o kwgg'gcej 'CUKI qxgtpo gpvQhlegtu'ugt'xgu'qp'uj cm'
dg'gs wkcdrg'cpf 'hck"
 - Cp{ "eqpegtpu'uj cm'dg'cf f tguugf "vq'vj g'CUKRgtuqppgn'Eqo o kwgg"

"

Procedure

Vj g'CUKGzgewkxg'Xleg'Rtgukf gpvEj kgh'qh'Uchh'uj cm'o clpvclp"e'eqo o kwgg'tquvgt'hqt"
wpxgtukf /y kf g'eqo o kwgg'f grgi cvkqpu0'

"

Vj g'CUKGzgewkxg'Xleg'Rtgukf gpvEj kgh'qh'Uchh'uj cm'lphqto "vj g'ej ckt'qh'c'i kxgp'wpxgtukf "
y kf g'eqo o kwgg'xlc"go chr'cu'vq'y j q'vj g'uwf gpv'tgr tgu'pvcv'xg'htqo 'CUKy kn'dg0'

"

"

Cwj qtgf "d{ <Mcdkt'F j kmqp."CUKGzgewkxg'Xleg'Rtgukf gpvEj kgh'qh'Uchh'423; /4242"

Cr r t'xgf "Qp<Y gf pguf c{ ."Cr t'krl: ."4242"

CUKRtgukf gpvEGQ'f qgu'j gtgd{ "]" _"approves""] _"refuses to approve"vj ku'r qrlk{ 0'

"

F cku{ "O czkqp"

ASI President/CEO

Mcdkt'F j kmqp"

ASI Executive Vice President/Chief
of Staff

ATTACHMENT I

Uco r ng"Rqukkqp"Cr r rkecvkqp"

Y g'ctg'gzekgf 'hqt' { qwt 'kpvtg'uv'kp'uwf gpv'ngcf gtuj kr 'cv'vj g'Cuuekcvgf 'Uwf gpv. 'Kpeqtr qtecvgf " *CUK0Kp"qtfgt 'v'ugt'xg'cu'cp'CUKuwf gpvtgr t'gugpvc'xg'hqt 'vj g'4ZZZ/4ZZZ'cecf go le" { gct." r ngcug'tgcf 'vj tqwi j 'vj g'cwcej gf 'lphqto cvkqp.'cpf 'eqo r ngv'vj g'hqmqy kpi 'cr r rkecvkqp0' "

K" { qwj' cxg'cp { 's wgunkqpu'r ngcug'xluk'vj g'CUKQhleg.'nqecvgf 'kp'vj g'Qrf 'Wpkxgtuks' 'Wpkqp'Uwkg" 5360[qw'ecp'cnuq'ecm'*732+': : 7/6382"qt'go ckr'vj g'CUKGzgewkxg'Xleg'Rt'gulf gpv'Ej kgh'qh'Uchh" cv'cukgzgexr B euwgcudc { Qf w' "

Vj gug'cr r rkecvkqp'u'uj cm'dg'tgxkgy gf "qp'c'tqmkpi 'dcuku'wp'kr'vj g'r qukkqp'ku'cr r qkpvf "]qt'd { " f gcf rkpq'/'f cvg'kpenmf gf _0' "

Eligibility

K'cf f kkp'v'q'dgkpi 'c'tcpuhgt 'uwf gpv'cv'EUW'Gcu'Dc { . 'r ngcug'tghgt 'v'vj g'*CSU Minimum Quals for Student Office Holders*"

* [wr <ly y 0euwgcudc { Qf w'cuk'lh'gulf qeukuk'i qxgtpo gpv'dqctf /f qewo gpv'leuw/o kpk wo /s wcn/ hqt/uwf gpv'q'hhleg/j qrf gtuf h'](#)"

Description of Position/Role

Commitments

First Name:

Last Name:

Email Address:

Phone Number:

NetID:

Major:

Class Standing:

- H'guj o cp"
- Uqr j qo qtg"
- Lxpkqt"
- Ugpkqt"
- I tcf wcv'Uwf gpv'

; "

"

]Cr r rlec vqp "S wguvqpu_"

"

Any last comments?]qr vqpcn't gur qpug_"

"

By selecting this, I understand that all of the information above is accurate.

- [gu."Kwvf gtucpf "cpf "cenpqy rfi g"vj cv'cm'qh'vj g'kphqto cvqp "Kj cxg'r tqxf gf "cdqyg'ku" ceewtcvg0'

By selecting this, I understand and acknowledge there is no guarantee of receiving this position nor interview for this position.

- [gu."Kwvf gtucpf "cpf "cenpqy rfi g"vj gtg'ku'pq'i wctcpvgg'qh'tgegekpi "vj ku'r qukkqp'pqt" kpvgtxky 'hqt'vj ku'r qukkqp0'

"

Next Steps

Rgcug'i kxg' { qwt "cr r rlec vqp" cv'rgcuv'hxg'dwukpguu'f c { u'vq'dg'r tqeguugf "cpf "tgxky gf 0'

"

Ki" { qwj cxg'o qtg's wguvqpu.'r rgcug'hgnlht gg'vq'eqpwcev'vj g'CUKGz gewkxg'Xleg"

Rt.gukf gpvEj kgh/qh/Uchh*"cukzgexr B euwgcudc { Qf w#0'

ATTACHMENT II

ATTACHMENT III

Uco r ig"Ucpcf kpi "Eqo o kwgg"/"Ecpf kf cvg" Tgeqo o gpf cvkqp "Hqto "

ASI Committee Chair Information

P co g"qh'Ej ckt<" "

F cvg"qh"Uwdo kukqp<" "

P co g"qh'Eqo o kwgg<" "

Applicant Information

P co g"qh'Cr r nrecpv<" "

O clqt IO kpqt IQr vkp<" "

"

Recommendation Questions

Y j cv'f khtgpcvcgu"vj g"cr r nrecpv"ltqo "qyj gt"cr r nrecpvuA"

"

Y j cv'wpls wg's wcrkkgulunkmu" f qgu"vj g"cr r nrecpv"r quuguuA"

"

J qy 'y kn'vj g"cr r nrecpvu" s wcrkkgulunkmu" o cng"vj g"eqo o kwgg"uweeguhwA"

"